

Monumental Brass Society

2019



REPORT AND ACCOUNTS

Trustees and advisers

Trustees:

H.M. Stuchfield, M.B.E., J.P., D.L., F.S.A., F.R.Hist.S. (*President*)
 P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. (*Vice-President*)
 Prof. N.E. Saul, M.A., D.Phil., F.S.A. (*Vice-President*)
 N.J. Rogers, M.A., M.Litt., F.S.A. (*Vice-President*)
 Ven. D.G. Meara, M.A., F.S.A. (*Vice-President*)
 S.G.H. Freeth, B.A., Dip.Arch.Admin., F.S.A. (*Vice-President*)
 Miss P. Williams, B.A.(Hons.) (*Hon. Secretary*)
 R.C. Kinsey, M.A., Ph.D. (*Hon. Treasurer*)
 D.N. Lepine, B.A., Ph.D., F.S.A., F.R.Hist.S. (*Hon. Editor*)
 Miss J.E.M. Houghton¹
 J.S. Lee, B.A.(Hons.), M.A., Ph.D.²
 Mrs. L.S. Voice²
 J.C. Bayliss, B.A., F.S.A.³
 Mrs. C.A. Metcalfe, M.A.³

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 Burlington House
 Piccadilly
 London W1J 0BE

Charity number: 214336

Independent examiner: P.C. Larsen, F.C.I.I.
 4 Abbots Walk
 Lechlade
 Gloucestershire GL7 3DB

Bankers:

Barclays Bank PLC
 Barclays Business Centre
 Holborn and Chancery Lane Branch
 147 Holborn
 London EC1N 2NU

Santander UK plc
 Bridle Road
 Bootle
 Merseyside GIR 0AA

¹Elected to retire in 2020

²Elected to retire in 2021

³Elected to retire in 2022

Notice of meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Society will be held by **Video Conference Call** on **Saturday, 17th October 2020** at 2.00p.m.

A G E N D A

- 2.00p.m.
1. Apologies for absence
 2. Approval of the Minutes of the Annual General Meeting held on 13th July 2019
 3. Approval of the Trustees' Report
 4. Approval of the Accounts for the year ended 31st December 2019
 5. Election of the Independent Examiner
 6. Election of Officers to serve in accordance with Rule 3 (see Note 1)
 7. Election of members to serve on the Executive Council (see Note 2)
 8. To consider amendments to the Rules (see Note 3)
 9. Appointment of Honorary Member (see Note 4)
 10. Any Other Business
- 2.30p.m.
11. Our Hon. Editor, David Lepine will speak on
Status and identity among the medieval clergy
- 2.50p.m.
12. Our Hon. Assistant Secretary, Caroline Metcalfe will speak on
Dame Katherine Grey and her brass at East Grinstead, Sussex
- 3.10p.m.
12. Our member, Challe Hudson will speak on
A Picture Gallery of Monumental Brasses

By Order of the Executive Council
Penny Williams
Hon. Secretary

4th September 2020

Note 1

The Executive Council propose the following names for office during the coming year:

President:	H.M. Stuchfield, M.B.E., J.P., D.L., F.S.A., F.R.Hist.S.
Vice-Presidents:	P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A. N.J. Rogers, M.A., M.Litt., F.S.A. Ven. D.G. Meara, M.A., F.S.A. S.G.H. Freeth, B.A., Dip.Arch.Admin., F.S.A.
Hon. Secretary:	Miss P. Williams, B.A.(Hons.)
Hon. Treasurer:	R.C. Kinsey, M.A., Ph.D.
Hon. Editor:	D.N. Lepine, B.A., Ph.D., F.S.A., F.R.Hist.S.

Note 2

The member of the Executive Council retiring by rotation this year is Miss J.E.M. Houghton. Two nominations have been received for the two vacancies for election to the Executive Council:

D.A. Chivers, B.A.(Hons.), F.S.A., proposed by S.G.H. Freeth, B.A., Dip.Arch.Admin., F.S.A. and seconded by Ven. D.G. Meara, M.A., F.S.A. Derrick is a retired Paper Conservator. He has been a member of the Society since 1968 and has served on the Executive Council from 1976 to 1979, 1984 to 1987, 2002 to 2005 and from 2012 to 2015. He is an Adviser on monumental brasses to the London Diocesan Advisory Committee for the Care of Churches. He is the conservator for archival material at the Society of Antiquaries of London, including the important collection of rubbings. He has regularly contributed to the Society's publications and has loaned his rubbings for national exhibitions at the Royal Academy and the Victoria and Albert Museum. He is particularly interested in the conservation of brasses and incised slabs and is concerned about the damage caused to church interiors by bats especially in relation to brasses. He is a founder member of the Church Monuments Society.

Mrs. C. Hudson, B.A.(Hons.), M.A., proposed by H.M. Stuchfield, M.B.E., J.P., D.L., F.S.A., F.R.Hist.S. and seconded by D.N. Lepine, B.A., Ph.D., F.S.A., F.R.Hist.S. Challe is an Independent Researcher. She has been a member of the Society since 2013. She has a general appreciation of monumental brasses and has a lifelong interest in the history of costume. She is currently researching fashion and dress (especially ladies' costume) on brasses and monuments covering the late-medieval and Tudor periods. She regularly produces meeting reports for publication in the *Bulletin*.

Note 3

The Executive Council proposes a new Rule 8 to read:

'Candidates for life membership of the Society shall apply for election by the Council. Members shall pay a one-off subscription of six hundred pounds if aged under sixty and five hundred pounds if aged over sixty. They shall be entitled to receive one copy of each number of the *Transactions* and shall be entitled to have a vote at any of the Society's meetings'.

Rules 8 to 11 to be renumbered 9 to 12.

Note 4

The Executive Council propose M.C.M. Boon, B.A.(Hons.), M.St.(Cantab.), F.C.A., F.C.M.I. for Honorary Membership.

Michael Boon has been a member of the Society since 2009 and served as the Independent Examiner from 2014 until his retirement in 2020.

Trustees' report 2019/20

The Trustees present their report and accounts for the year ended 31st December 2019. The Trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Society was founded in 1887 as the Cambridge University Association of Brass Collectors and renamed as the Monumental Brass Society on 1st January 1894. The Society went into abeyance from 1st December 1914 until its revival on 6th February 1934. It is governed by a Trust Deed dated 1st April 1967 and was registered with the Charity Commission on 27th November 1967. H.M. Revenue & Customs has accepted the Society as a Charity within the definition of section 506(1) of the Income and Corporation Taxes Act 1988, as a result of which the Society's income and gains are not taxable to the extent that they are applicable and applied to charitable purposes.

The affairs of the Society are managed by an Executive Council ("the Trustees") of which all the officers (President, Vice-Presidents, Hon. Secretary, Hon. Treasurer, Hon. Editor) are members in addition to six ordinary members. The latter serve for a period of three years with two such members retiring by rotation each year. No person retiring is eligible for re-election at the same meeting. Nominations to fill vacancies on the Executive Council, duly proposed and seconded by two members of the Society and indicating the willingness of the nominee to stand must reach the Hon. Secretary by not later than 7th June each year. The officers of the Society and members of the Executive Council are elected at the Annual General Meeting. The Trustees have the power to fill vacancies occurring amongst the officers till the next Annual General Meeting and to co-opt such additional members as in their judgement are necessary.

The Trustees normally meet three times each year to consider grant applications and to conduct the business of the Charity.

The Trustees have assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Society's objects are:

- (a) To endeavour to ensure the better preservation of monumental brasses, indents of lost brasses and incised slabs;
- (b) To promote the study of, and interest in, monumental brasses, indents and incised slabs by the publication of transactions and in any other way possible; and
- (c) To compile with a view to publication a list of all extant brasses, indents and incised slabs, both British and foreign.

The Trustees have paid due regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake.

General Data Protection Regulations

The General Data Protection Regulations (GDPR) took effect from 25th May 2018. GDPR applies to 'personal data' meaning any information relating to an identifiable person. It places specific legal obligations on processors of personal data. There must be a valid lawful basis in order to process personal data. The Society's lawful basis is 'legitimate interests'. This basis is most appropriate where people's data is used in ways they would reasonably expect and which have a minimal privacy impact. The Society's Privacy Notice explains 'legitimate interests' and confirms that personal information will be used only to provide members with our publications, and any other information relating to our services.

Trustees' report 2019/20

Achievements and performance

Members

During the period under review 5 (2018/19: 8) new members were elected and, after taking into account deaths, resignations and lapsed members, the membership stood, as at the date of this report, at 378 (2018/19: 392). The total comprised 5 (2018/19: 5) Honorary members; 323 (2018/19: 338) Ordinary members; 12 (2018/19: 12) Family members; 13 (2018/19: 12) Associate members; and 25 (2018/19: 25) Institutional members.

Personalia

The period under review saw the passing of five members:

Rev. Fr. J.F.A. Bertram, M.A., F.S.A., who passed away on 19th October 2019, joined the Society in 1962, served as Hon. Editor from 1991 to 1997 and was elected a Vice-President in 1997. Jerome Bertram was a priest at The Oratory, Oxford where his funeral (a Requiem Mass) was held on 5th November 2019. A full tribute will be published in the *Transactions* for the year 2020 (volume XXI).

The other members who have passed away are: Jonathan Ali (1985), Brian Kemp (1983), David Parrott (1961) and Michael Waring (1966).

The Society also notes with considerable sadness the passing of William Lack on 30th May 2019. Mr. Lack served as Hon. Bulletin Editor from 2010 and was responsible for editing twenty-nine issues. He also prepared thirty-two reports on conservation for the *Transactions* during which period he conserved more than 1,000 brasses. William Lack was also a co-author of the *County Series* that commenced in 1992, with seventeen volumes published to date.

Meetings

Two General Meetings of the Society were held.

The first was held on 28th September 2019, by special arrangement, at Walthamstow church, Essex. Prior to the meeting, Neil Houghton, Hon. Secretary of the Walthamstow Historical Society, provided an optional guided tour focusing on the medieval village of Walthamstow. Following a welcome by Rev. Vanessa Conant (Rector) and the President an introductory talk entitled *A History of St. Mary's Church and the parish of Walthamstow* was provided by Neil Houghton. Following tea (organised by our member, Janet Whitham and the Hon. Secretary, Penny Williams), our President, Martin Stuchfield spoke on *The Monumental Brasses of St. Mary's*. The meeting (arranged in association with Rector and Churchwardens of St. Mary the Virgin Church, Walthamstow and the Walthamstow Historical Society) was organised by the President.

The second was held on 26th October 2019, by special arrangement, at Willesden church, Middlesex. Following a welcome by Roger Macklen (Churchwarden) and the President an introductory talk entitled *A History of St. Mary's Church and the parish of Willesden* was provided by Margaret Pratt. Our member, Philip Whittemore subsequently spoke on *The Monumental Brasses of St. Mary's*. Following tea (organised by our member, Janet Whitham and the Hon. Secretary, Penny Williams), our Vice-President, Nicholas Rogers spoke on *Edmund Roberts of Willesden and his Book of Hours*. The meeting (arranged in association with the Vicar and Churchwardens of St. Mary's Church, Willesden and the Willesden Historical Society) was organised by the President. In addition, a specially produced booklet written by Stephen Freeth, Martin Stuchfield and Philip Whittemore was available free to members who attended.

A third meeting that was due to have been held at Rothwell (Northamptonshire) on 28th March 2020 was cancelled as a consequence of government restrictions relating to Covid-19. It is hoped that it will be possible to hold this meeting at a future date.

Trustees' report 2019/20

Achievements and performance (continued)

Meetings (continued)

The formal business of the Annual General Meeting was held in the morning of 13th July 2019 at The Oratory, Oxford. The afternoon programme organised by our Vice-Presidents, Jerome Bertram and David Meara, commenced with a privileged visit to the redundant Oxford church of St. Cross that now serves as the Balliol College Archive (by courtesy of Amy Boylan, Early Career Librarian). This was followed by a rare opportunity to visit the redundant church of St. Peter-in-the-East, now used as the library for St. Edmund Hall (by courtesy of James Haworth, Librarian). The visit also included the crypt extending under the whole building and an opportunity to see the ancient college library dating from 1670 and occupying one narrow range of the quad. Tea was taken in the college Hall before finally visiting Christ Church Cathedral.

Publications

The period under review produced one further issue of the *Transactions* for 2019 (Volume XX) under the editorship of David Lepine.

The President was responsible for three issues of the *Bulletin* (141, 142 and 143) following the untimely passing of William Lack, the Hon. Bulletin Editor.

Website

During the period under review a new website was launched that can be accessed at www.mbs-brasses.co.uk. The Society is enormously indebted to our member, Jon Bayliss who managed the old website as Hon. Internet Publicity Officer from 2006 to 2019. Mr. Bayliss continues his valuable work by contributing articles and populating the *Portfolio of Brasses* section by migrating over the historic contents of the old *Brass of the Month* from the previous website.

Conservation

In the matter of conservation of brasses the Society awarded the following grants:

For the financial period from 12th May to 31st December 2019:

Essex, Great Bromley: £250 towards the conservation of two monumental brasses (LSW.I and II);

Kent, Tudeley: £200 towards the conservation of the monumental brass commemorating Thomas Stydolf, 1457, and wife Marion (M.S.I); and

Norfolk, Woodrising: £140 towards the conservation of the monumental brass commemorating Robert Southwell, 1586 (LSW.I).

For the financial period from 1st January to 16th May 2020:

Hertfordshire, South Mimms: £300 towards the conservation of two monumental brasses (LSW.III and V);

Hertfordshire, South Mimms: £150 towards the conservation of the early 14th century indent commemorating a member of the de Pouns family (LSW.20); and

Suffolk, Badwell Ash: £150 towards the conservation of two monumental brasses (LSW.I and II).

Trustees' report 2019/20

Financial review

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005. It is the policy of the Society that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Society's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

16th May 2020

On behalf of the Executive Council
Penny Williams
Hon. Secretary

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner's report

To the Trustees of the Monumental Brass Society

I report on the accounts of the Society for the year ended 31st December 2019 which are set out on pages 10 to 17.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

2nd August 2020

Paul C. Larsen, F.C.I.I.
Independent Examiner

Statement of financial activities

for the year ended 31st December 2019

	Notes	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Incoming resources					
Incoming resources from generated funds:					
Subscription and voluntary income	2	12,718	60	12,778	10,918
Investment income	3	126	249	375	397
		<u>12,844</u>	<u>309</u>	<u>13,153</u>	<u>11,315</u>
Incoming resources from charitable activities	4	1,135	—	1,135	2,050
Total incoming resources		<u>13,979</u>	<u>309</u>	<u>14,288</u>	<u>13,365</u>
Resources expended					
Costs of generating funds:					
Publications	5	5,694	—	5,694	6,062
Net incoming resources available		<u>8,285</u>	<u>309</u>	<u>8,594</u>	<u>7,303</u>
Charitable activities					
Governance costs	5	7,894	—	7,894	1,821
Church donations	5	450	—	450	700
Grants	6	—	590	590	590
		<u>14,038</u>	<u>590</u>	<u>14,628</u>	<u>9,173</u>
Total resources expended		<u>14,038</u>	<u>590</u>	<u>14,628</u>	<u>9,173</u>
Net incoming resources		(59)	(281)	(340)	4,192
Other recognised gains and losses					
Gain/(reduction) on investment assets		710	—	710	(635)
Net movement in funds		<u>651</u>	<u>(281)</u>	<u>370</u>	<u>3,557</u>
Fund balances at 1st January 2019		<u>40,062</u>	<u>30,279</u>	<u>70,341</u>	<u>66,784</u>
Fund balances at 31st December 2019		<u>40,713</u>	<u>29,998</u>	<u>70,711</u>	<u>70,341</u>

Balance sheet

as at 31st December 2019

	Notes	2019		2018	
		£	£	£	£
Current assets					
Investments		4,982		4,272	
Cash at bank and in hand		<u>67,111</u>		<u>69,076</u>	
			72,093		73,348
Creditors: amounts falling due within one year	9	<u>(1,382)</u>		<u>(3,007)</u>	
			<u>(1,382)</u>		<u>(3,007)</u>
Total assets less current liabilities			<u>70,711</u>		<u>70,341</u>
Income funds					
Restricted funds	10		29,998		30,279
Unrestricted funds:					
Unrestricted income funds		36,629		36,688	
Revaluation reserve	11	<u>4,084</u>		<u>3,374</u>	
			<u>40,713</u>		<u>40,062</u>
			<u>70,711</u>		<u>70,341</u>

Note: No value has been placed on the Society's archives, library and publications stock.

These accounts were approved by the Trustees on 16th May 2020

Signed on their behalf by:

Martin Stuchfield
President

Robert Kinsey
Hon. Treasurer

Notes to the accounts

for the year ended 31st December 2019

1. Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants are recognised as incoming resources when receivable.

Membership subscriptions are recognised as incoming resources when received.

1.3 Resources expended

These are recognised in the period in which they are incurred. Resources expended include V.A.T. which cannot be recovered. Governance comprises costs for the running of the charity itself as an organisation.

1.4 Investments

Current asset investments are stated at market value.

1.5 Foreign currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

Notes to the accounts

for the year ended 31st December 2019

2. Subscription and voluntary income

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£
Membership subscriptions*	10,447	—	10,447	9,127
Donations	2,271	60	2,331	1,791
	<u>12,718</u>	<u>60</u>	<u>12,778</u>	<u>10,918</u>

3. Investment income

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£
Income from U.K. listed investments	—	249	249	331
Interest receivable	126	—	126	66
	<u>126</u>	<u>249</u>	<u>375</u>	<u>397</u>

4. Incoming resources from charitable activities

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£
Book sales	83	—	83	30
Royalties	52	—	52	—
Grants receivable (<i>Transactions</i>)	1,000	—	1,000	1,000
Cobham Study Day (2018)	—	—	—	1,020
	<u>1,135</u>	<u>—</u>	<u>1,135</u>	<u>2,050</u>

*A payment of £4,314 has been received from H.M. Revenue & Customs post the year-end in respect of tax reclaimed on subscriptions received for 2017-19. This sum will be included in the accounts for the year ended 31st December 2020.

Notes to the accounts

for the year ended 31st December 2019

5. Total resources expended

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Costs of generating funds:				
Publications				
Bulletins (3 issues)	1,275	—	1,275	1,275
Transactions 2018	—	—	—	3,355
Transactions 2019	3,302	—	3,302	—
Postage	1,117	—	1,117	1,432
	<u>5,694</u>	<u>—</u>	<u>5,694</u>	<u>6,062</u>
Charitable activities:				
Donations to churches for hosting meetings	450	—	450	700
Grant funding of activities	—	590	590	590
	<u>450</u>	<u>590</u>	<u>1,040</u>	<u>1,290</u>
Governance costs				
Independent Examiners' fees (2017 and 2018)	2,000	—	2,000	—
Insurance	75	—	75	75
Meetings	834	—	834	1,050
Postage and stationery	252	—	252	208
Subscription (Council for British Archaeology)	64	—	64	64
Travel costs	539	—	539	388
Website fees	4,130	—	4,130	36
	<u>7,894</u>	<u>—</u>	<u>7,894</u>	<u>1,821</u>
Total resources expended	<u>14,038</u>	<u>590</u>	<u>14,628</u>	<u>9,173</u>

Notes to the accounts

for the year ended 31st December 2019

6. Grants payable

	Total 2019	Total 2018
	£	£
Grants	590	590
Reconciliation of grants payable:		
Commitments made in the year	590	590
Grants paid during the year	(1,045)	(1,435)
Commitments at 1st January 2019	1,715	2,560
Commitments at 31st December 2019	1,260	1,715

Applicant parish	Unpaid at 1st January 2019	Made in 2019	Paid in 2019	Not required	Unpaid at 31st December 2019
	£	£	£	£	£
Middlesex, Monken Hadley (16)	300.00				300.00
Buckinghamshire, Amersham (17)	450.00		450.00		—
Essex, West Ham (17)	150.00		150.00		—
Oxfordshire, Brightwell-cum-Sotwell (17)	225.00		225.00		—
Buckinghamshire, Chesham Bois (18)	120.00				120.00
Cambridge, St. Bene't (18)	100.00				100.00
Lincolnshire, Lenton (18)	100.00		100.00		—
Oxfordshire, Bicester (18)	120.00		120.00		—
Suffolk, Assington (18)	150.00				150.00
Essex, Great Bromley (19)		250.00			250.00
Kent, Tudeley (19)		200.00			200.00
Norfolk, Woodrising (19)		140.00			140.00
	1,715.00	590.00	1,045.00	—	1,260.00

Notes to the accounts

for the year ended 31st December 2019

7. Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. Trustees are re-imbursed for travel costs incurred and claimed when attending meetings of the Charity.

8. Employees

There were no employees during the year.

9. Creditors: amounts falling due within one year

	Total 2019	Total 2018
	£	£
Grants payable	1,260	1,715
Accruals	122	1,292
	<u>1,382</u>	<u>3,007</u>
Debtors	<u>—</u>	<u>—</u>

10. Restricted funds

The income funds of the Charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31st December 2019
	1st January 2018	Incoming resources	Resources expended	£
	£	£	£	£
Conservation Fund	<u>30,279</u>	<u>309</u>	<u>(590)</u>	<u>29,998</u>

Notes to the accounts

for the year ended 31st December 2019

11. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31st December 2019 are represented by:			
Current assets	40,835	31,258	72,093
Creditors: amounts falling due within one year	(122)	(1,260)	(1,382)
	<u>40,713</u>	<u>29,998</u>	<u>70,711</u>
 Unrealised gains included above:			
Investments	4,084	—	4,084
	<u>4,084</u>	<u>—</u>	<u>4,084</u>
 Reconciliation of movements in unrealised gains:			
Unrealised gains at 1st January 2019	3,374	—	3,374
Realised gains	710	—	710
Unrealised gains at 31st December 2019	<u>4,084</u>	<u>—</u>	<u>4,084</u>

Cover:

**Pelican in piety engraved in 1901 from the brass
of a priest in mass vestments, dated c.1430,
Saffron Walden, Essex (LSW.I).**

Photo: ©Martin Stuchfield